

Application Checklist

For

Tennessee Qualified Hydrologic Professional

Please use the following checklist to assemble your TN-QHP application package. If you have any questions, please contact our office at **(865) 974-2151**. We will be happy to assist you.

Required materials*

- Application for Tennessee Qualified Hydrologic Professional
- Background Info, Special Needs, Education, and Accreditations
- College transcripts (student copies are OK)
- Professional Experience Profile for each job (employment position) that you wish to report field work and hydrologic assessment experiences.
- Contact information for three (3) references, only 1 can be from immediate workgroup
- Appropriate fee (company/personal check or credit card) credit card payments should use the form below

*Application cannot be processed until all required materials are provided.

Optional Materials**

- Resume/vitae
- Additional documentation

** Optional materials should provide information that amplifies or clarifies the work experience documented on the Professional Experience Profile. Please avoid sending vague or unrelated information.

Submit the application by fax or email. It is the applicant's responsibility to verify that we received the electronically transmitted application.

CREDIT CARD PAYMENT FORM

Credit Card Type: Visa MasterCard

Credit Card Number: _____ - _____ - _____ - _____

Expiration Date : ____ ____ / ____ ____

Name on card (*please print legibly*) _____

Person attending the training _____

Email Address of Card Holder _____